

HABF Pride of Haltom Band Volunteer Code of Conduct

The Haltom Area Band Friends (HABF) represent both the instrumentalists and guard members as a single, unified organization known as the Pride of Haltom Band.

The Pride of Haltom Band Program is more than its students and staff; it is also the parent/guardian volunteers. Appropriate conduct is essential for the successful operation of any organization

As a volunteer, I agree to follow the rules and guidelines in this Code of Conduct as a condition of my providing volunteer services to the Pride of Haltom Band:

Volunteers shall:

- Complete the Birdville ISD Volunteer Application <https://ims.birdvilleschools.net/cf/volunteer/VolApp.cfm> and provide the approval to the HABF Volunteer board member for each School Year.
- Follow the provided guidelines for the task being performed at each event. If you are unsure of your responsibilities, please ask a board member.
- Report on time and ready to perform the task you volunteered for.
- Follow direction of the responsible board member while performing duties.
- Treat each person with respect, charity, patience, courtesy, dignity, and consideration.
- Use positive reinforcement rather than criticism, competition or comparison.
- Employ appropriate conduct, speech and dress (Approved Band shirts are preferred when volunteering).
- Report inappropriate behavior or actions of any band member, staff, or volunteer to the appropriate person.
- Provide a positive image of the Pride of Haltom Band to those we encounter during band events.
- Utilize a "buddy System" so that band members are not alone with adult volunteers at band activities.

Volunteers shall not:

- Use or possess alcohol, and/or illegal drugs while responsible for children or youth at any band activity or event.
- Use tobacco or tobacco products while responsible for children or youth at any band activity or event.
- Use profanity while performing volunteering duties or accompanying the Pride of Haltom band events.
- Sit/visit with students during band meals, rehearsals, performances or football games.
- Discipline any member of the Pride of Haltom Band. This is the band staff's responsibility.
- During an event, discuss the Pride of Haltom, their members, staff or volunteers in a derogatory way.
- During an event, discuss other bands or their members in derogatory way.

The "Golden Rule" of volunteering... "If the students can't do it, volunteers can't do it."

All volunteers will use the following chain of command to report issues, ask questions or seek guidance:

1. HABF Vice President, Traci Vela
2. HABF President, Tracy Kirkpatrick

By your signature below, you are certifying that you agree to and will abide by the terms of this document. If inappropriate behavior by a volunteer is observed by a staff member or a board member, you may be asked to discontinue your volunteer duties.

Signature

Date: _____

Print Name